

KOICA-Hallym Master's Degree Program in Response to Climate Change

August 03, 2019 – December 29, 2020

Chuncheon & Seongnam, Korea



Korea International Cooperation Agency



Graduate School of Global Cooperation
Hallym University

Participants are strongly advised to thoroughly read and follow the provided instructions in the Program Information.

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I . PROGRAM OVERVIEW

■ **Program Title: KOICA-Hallym Master's Degree Program in Response to Climate Change** (https://www.koica.go.kr/koica_en/3471/subview.do)

■ **Duration**

- **Stay duration: August 03, 2019 ~ December 29, 2020 (17 months)**

During 17 months in Hallym University, students are strongly recommended to complete their thesis.

- **Academic duration: August 26, 2019 ~ February 28, 2021 (19 months)**

In accordance to the university regulations, the diploma will be issued in February 2021.

■ **Degree: Master of Public Policy (Climate Change Policy)**

■ **Objectives**

To educate decision-makers on climate change policy in developing countries with an emphasis on the following capacities:

- 1) Understanding and integrating mitigation and adaptation policies in response to climate change
- 2) Identifying and implementing climate change industry in line with the specific demand from developing countries
- 3) Applying for and receiving global funds from international financial mechanisms for climate change responses to support developing countries

■ **Training Institute:**

Graduate School of Global Cooperation (GSGC) in Hallym University
(<http://hallym.ac.kr>)

■ **Number of Participants: 15 government officials**

■ **Language: English fluency that requires no translation**

■ **Accommodations:**

- 1) KOICA International Cooperation Center (ICC) during the KOICA Orientation
- 2) Hallym University Dormitory Complex during your stay in Graduate School of Global Cooperation, Hallym University
 - Double occupancy: 2 persons per room
 - Each room is furnished with two beds, desks, bookshelves, closets, an interphone and a refrigerator.
 - Personal items including blankets and pillows are NOT provided.
 - Possessing or using any of electric heating appliances is prohibited.
 - Cooking in the dormitory room is prohibited, but it is available in a communal kitchen.
 - Each residence hall has a communal laundry area.

II. PROGRAM CONTENTS

1. ACADEMIC SCHEDULE

Session	Date (YYYY.MM.DD)	Contents	Other Activities
Preparatory Session	2019.08.03.	Entrance into Korea	
	2019.08.05.	KOICA Orientation	
	2019.08.06.	Medical check-up	
	2019.08.07-08.23.	Hallym GSGC Orientation Preparatory session (non-credit) <ul style="list-style-type: none"> ▪ Basic Korean /Beginner Korean ▪ Special lectures ▪ Basic ICT Skills ▪ Freshman Orientation 	
2019 Fall Semester (15 weeks)	2019.08.26.	1st day of Fall (1st) Semester	- Meeting with University President - Monthly meetings with Program Director and Academic Supervisor -Research Seminar (once/semester) -Study group workshops (3 times/semester) -Field trip and cultural excursion
	2019.08.27.	Workshop: Country Report Presentation	
	2019.08.26.-08.30.	Course drop/add period	
	2019.10.14.-10.18.	Mid-term exams	
	2019.12.02.-12.06.	Final exams	
	2019.12.11.-12.13.	Course evaluation/ Course registration for Winter Semester	
	2019.12.13.	Last day of Fall (1 st) Semester	
2019 Winter Semester (10 weeks)	2019.12.16.	1st day of Winter (2nd) Semester	-Monthly meetings with Program Director and Academic Supervisor -Research Seminar (once/semester) -Study group workshops (3 times/semester) -Cultural excursion
	2019.12.16.-12.18.	Course drop/add	
	2020.01.13.-01.14.	Mid-term exams	
	2020.02.17.-02.18.	Final exams	
	2020.02.21.-02.22.	Course evaluation / Course registration for Spring Semester	
	2020.02.21.	Last day of Winter Semester	
Winter break (1 week)	2020.02.21.-02.28.	Winter break	
	2020.02.27.	Submission of Thesis proposal	
2020 Spring Semester (15 weeks)	2020.03.02.	1st day of Spring (3rd) Semester	-Meeting with University President -Monthly meetings with Program Director and Academic Supervisor -Research Seminar (once/semester) -Study group workshops (3 times/semester) -Field trip and cultural excursion
	2020.03.02.-03.05.	Course drop/add	
	2020.04.20.-04.24.	Mid-term exams	
	2020.05.18.-05.22.	Application for Capstone Design & Internship	
	2020.06.01.-06.05.	Final exams	
	2020.06.05.-06.12.	Course evaluation	
	2020.06.12.	Last day of Spring Semester	
2020 Summer break (11 weeks)	2020.06.15.-07.10.	Capstone design (4 weeks)	
	2020.07.13.-08.07.	Internship (4 weeks)	
	2020.08.03.-08.07.	Course registration for Fall Semester	
	2020.08.21.	Submission of Capstone Design & Internship Reports	

Session	Date (YYYY.MM.DD)	Contents	Other Activities
2020 Fall Semester (15 weeks)	2020.08.31.	1st day of Fall(4th) Semester	-Hallym Global Cooperation Conference -Meeting with University President -Monthly meetings with Program Director and Academic Supervisor -Research Seminar (once/semester) -Study group workshops (3 times/semester)
	2020.08.31.-09.02.	Course drop/add	
	2020.09.18.	Submission: preliminary draft of Thesis	
	2020.10.19.-10.23.	Mid-term exams	
	2020.11.13.	Submission: Thesis for examination	
	2020.11.18.-11.25.	Theses examination	
	2020.12.01.-12.04.	Final exams	
	2020.12.04.- 12.11.	Course evaluation	
	2020.12.11.	Last day of Fall Semester	
	2020.12.18.-12.20.	Program evaluation	
	2020.12.18.	Submission: final version of Thesis	
	2020.12.28.	Commencement	
	2020.12.29.	Departure	

*The above schedule is subject to change.

**A detailed Program Schedule will be provided upon arrival.

2. CURRICULUM

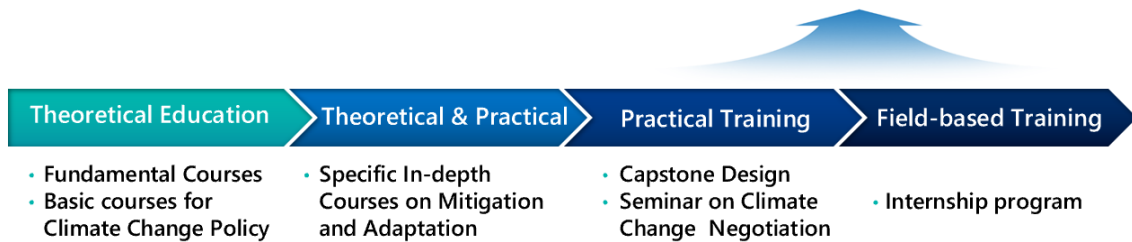
1) Curriculum

This program aims to enhance the students' ability to develop, integrate, and implement solutions to key challenges of climate change faced by developing countries. This curriculum provides the students with:

- holistic understanding on adaptation policies to climate change and greenhouse gas reduction policies
- knowledge on modelling works related to climate change for evidence-based policy decision, including the system dynamics model
- practical skills to become an effective leader in climate change negotiations and conflicts resolution, and in accessing global climate change financing mechanisms
- experience working with professionals to formulate climate change policies and funding proposals through capstone design projects, internships, and seminars

Aimed at nurturing field-oriented policy experts, this program is comprised of four modules.

Field-oriented Experts



Modules	Types	Course titles	Credits	
Module 1 Fundamentals	Core Requirements	Climate Change and Sustainable Development	3	
		Environmental Statistics and Data Analysis	3	
		Policy Analysis & Decision-making	3	
Module 2 Climate Change Policy Capacity Building	Major Requirements	Climate Change Science	3	
		Climate Change Economics and Finance	3	
		Climate Change Diplomacy and Law	3	
		Climate Change Negotiation and Communication	3	
Module 3 Advanced Courses on Climate Change Responses	Major Requirements	Climate Industry	3	
	Major Electives (Select courses)	3	Greenhouse Gas Emission Methodology I (Energy/Industrial Process)	3
		Greenhouse Gas Emission Methodology II (Agriculture/LULUCF/Waste)	3	
		Greenhouse Gas Reduction Model	3	
		Greenhouse Gas (GHG) Reduction Technology and Policy	3	
		Adaptation Policy to Climate Change	3	
		Risk Prediction and Assessment of Climate Change	3	
		Risk Management and Prevention of Climate Change	3	
		Climate Disaster and Restoration	3	
Module 4 Policy Design Practicum	Core Requirements	Capstone Design Project	1	
		Internship	1	
		Seminar on Negotiation on Climate Change Issues	1	
		Thesis	0	

* The above curriculum is subject to change.

In particular, the Integrated Capstone, Internship, Thesis (CIT) program (Module 4) offers a unique experience where students can combine their theoretical knowledge learnt in the classroom with field experiences in climate change organizations. All students will participate in the Integrated CIT program, where students prepare their Action Plans through Capstone, gain experiences from Internship, and develop the experience into a thorough evidence-based policy proposal in Thesis. CIT is offered under three themes, climate change policy development, climate industry planning, and proposal writing for global climate fund.

2) Graduation Requirements

Completion of 36 credits (including 12 required courses and 3 elective courses)

* A minimum of GPA 3.00 (B0)/4.5 or above

* Completion of the master's thesis

Suggested Course Sequence for 2019-2020

Semester	Types	Credits	Courses
Preparatory Session	Extracurricular	0	<ul style="list-style-type: none"> Basic Korean /Beginner Korean Special lectures Basic ICT Skills Freshman Orientation
2019 Fall (12 credits)	Core Requirements	9	<ul style="list-style-type: none"> Climate Change and Sustainable Development Environmental Statistics and Data Analysis Policy Analysis and Decision-making
	Major Requirements	3	<ul style="list-style-type: none"> Climate Change Science
	Extracurricular	-	<ul style="list-style-type: none"> (Optional) Basic Korean/Beginner Korean
2019 Winter (9 credits)	Major Requirements	9	<ul style="list-style-type: none"> Climate Change Economics and Finance Climate Change Diplomacy and Law Climate Change Negotiation and Communication
	Extracurricular	-	<ul style="list-style-type: none"> (Optional) Basic Korean/Beginner Korean
2020 Spring (9 credits)	Major Requirements	3	<ul style="list-style-type: none"> Climate Change Industry
	Major Electives	6	<p><Mitigation Track: choose 1~2 courses></p> <ul style="list-style-type: none"> GHG Emission Methodology I (Energy/Industrial Process) GHG Emission Methodology II (Agriculture/LULUCF/Waste) <p><Adaptation Track: choose 1~2 courses></p> <ul style="list-style-type: none"> Adaptation Policy to Climate Change Risk Prediction and Assessment of Climate Change
	Extracurricular	-	<ul style="list-style-type: none"> Academic Writing (Optional) Basic Korean/Beginner Korean
2020 Summer (2 credits)	Core Requirements	1	<ul style="list-style-type: none"> Capstone Design Project
		1	<ul style="list-style-type: none"> Internship
2020 Fall (4 credits)	Core Requirements	1	<ul style="list-style-type: none"> Seminar on Negotiation on Climate Change Issues
		0	<ul style="list-style-type: none"> Thesis
	Major Electives	3	<p><Mitigation Track: take 1~2 course></p> <ul style="list-style-type: none"> GHG Reduction Technology and Policy GHG Reduction Model <p><Adaptation Track: take 1~2 course></p> <ul style="list-style-type: none"> Risk Management and Prevention of Climate Change Climate Disaster and Restoration
	Extracurricular	-	<ul style="list-style-type: none"> Academic Writing: Thesis Clinic (Optional) Basic Korean/Beginner Korean
TOTAL		36	<ul style="list-style-type: none"> 12 required courses (27 credits)

	Credits	· 3 out of 8 elective courses (9 credits)
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3. EXTRACURRICULAR ACTIVITIES (TENTATIVE)

1) Field trip & cultural excursion

- 2 times during this program (2 nights and 3 days)

Region	Sites
Gyeonggi/ Jeolla Provinces	(Field Trip) Samsung Electronics, Korea Electronic Power Co., Saemangeum Development and Investment Agency (Cultural Excursion) Suncheon Bay Wetland Reserve, Yeosu Expo Complex,
Gyeongsang Provinces	(Field Trip) APEC Climate Center, POSCO, Hyundai Heavy Industries (Cultural Excursion) Busan, Kyeongju

2) Study Visits

- 4-5 times during this program
- A day trip to related public offices and organizations including: the Ministry of Environment (Sejong), Gangwon Provincial Government (Chuncheon), WHO Asia-Pacific Centre for Environment and Health (Seoul), Greenhouse Gas Inventory and Research Center (Seoul), Global Climate Fund (Song-do), UN Sustainable Development Center (Song-do)

3) Fellowship Event

- Networking event with public officials in Gangwon province
- Social and cultural events both on-campus and outside of Hallym GSGC: Home-visiting, International Culture Day, Intramural league, Chuncheon Mime Festival, Chuncheon Global Water Forum, etc.

4) Workshops/ Conferences

- Country Report Presentation Workshop
- CIT Study group workshops (3 times per semester)
- Research Seminars (once per semester)
- Capstone Design Exhibition
- Participation in international development academic conference
- Presentation in climate change-related academic conference
- Participation in Hallym Global Cooperation Conference (special session on climate change)

5) Academic counseling and meetings

- Assignment of two academic advisors per student

- Regular counseling sessions with academic advisors
- Monthly town hall meetings with Program chair/ Academic Coordinator
- Regular meetings with University President (1st and 3rd semesters)

III. TRAINING INSTITUTE

1. GENERAL INFORMATION

1) About Hallym University

According to legend, Han(翰) is defined as an imaginary bird, which flies above other birds and can see the world widely. Hallym(翰林) defines a group of men of virtue. During the Tang dynasty in China, people used this bird as a symbol to describe a man of great erudition and virtue and used to call the group of these great men of all times and countries gathered together “Hallym(翰林)”. Since we are the university sets on the aim of Hallym(翰林), the utmost intellectual people, the name of our university originated from this. The Han-Bie Spirit (翰飛精神) is the spirit of Hallym University representing the outstanding students of our school who lead the flow of global events with high and wide discernment on top of others who are pursuing materialistic aspects of life. Hallym University is cultivating students of rich character and creative thinking, and of advancing academic and cultural promotion. As a result of this education, we foster a positive attitude in our students as they address a changing world, in order to promote research and education in close cooperation with other research institutions at home and abroad. Also, we endeavor to produce students who will contribute to their own individual development, national prosperity, and, ultimately, to the welfare of all people.

2) Graduate School of International Studies (GSGC)

Graduate School of Global Cooperation (GSGC) was established in 2017. GSGC aims to be a global campus for the local and global communities, which provides talented students with the multidisciplinary knowledge and expertise that will assist them as leaders in the field of global cooperation. GSGC

endeavors to produce graduates who are capable of contributing to the development of the local communities through building a global network with senior government officials/professors/teachers and government agencies/universities/research institutes throughout Asia.

Homepage: www.hallym.ac.kr

2. ACCOMMODATION

1) HALLYM UNIVERSITY DORMITORY COMPLEX

The University Dormitory Complex has eight dormitory facilities, which can accommodate up to 2,771 students. It also has incidental facilities for helping student's comfortable rest, including study room (independent study room, computer room), physical training facilities (fitness facility, tennis courts), Internet cafeteria, musical hall, movie theater, and Internet access equipment for each student room.

We focus on the student guiding principles, which are harmonized with self-regulation and restriction for the following purposes: to create an academic atmosphere, to improve student's health through sports, and to help to build the student's character through dormitory life.

Location: Hallym University campus

You can visit its homepage at <http://dorm.hallym.ac.kr> for more information.

2) FACILITIES

Rooms

Each room comes with beds, desks, chairs, book cases, a small refrigerator, a house phone, a toilet and shower, an air conditioner and a heating system (220V power outlet). WIFI is provided for free. Personal items including bed sheet, blanket and pillow are not provided. Possessing or using any of the electric heating appliances is prohibited.

Communal Area

Kitchen: Microwave oven, cooking heater, refrigerator, water purifier, dining table, TV

- Laundry and drying room: Washing machine, electric iron, clothes horses

- Lounge: Snack vending machine, table
- Computer Room
- Fitness Room: Basement 1F

Security

- CCTV, card key, automatic door lock

	
<p>Dormitory (8th fl.)</p>	<p>Dormitory room</p>
	
<p>Fitness center (on 8th fl. dorm)</p>	<p>Cafeteria (on 8th fl. dorm)</p>
	
<p>Study Room (on 8th fl. dorm)</p>	<p>Computer Room (on 8th fl. dorm)</p>

	
<p>Convenient Store (on 8th fl.)</p>	<p>Laundry Room (on 8th fl.)</p>
	
<p>Photocopy Center (on 8th fl. dorm)</p>	<p>Parcel Room (on 8th fl. dorm)</p>
	
<p>Prayer Room</p>	<p>Kitchen</p>

3. OTHER INFORMATION

1) ILSONG MEMORIAL LIBRARY (<http://library.hallym.ac.kr>)

Category	Weekdays	Weekend	Data	Check-out
Humanities & Art (5F)	09:00-22:00	13:00-22:00	Philosophy, Religion, Language, Art, Literature, History	Possible
Electronic-information (4F)	09:00-22:00	13:00-22:00	Non-book Materials (CD-ROM, DVD, Video Tape, etc.)	Partly

Social and Natural Sciences & Medicine (3F)	09:00-22:00	13:00-22:00	Social Sciences, Pure Science, Applied Science	Possible
Personal library (3F)	09:00-22:00	13:00-22:00	Donated Data	Not possible
Periodicals & Reference books (2F)	09:00-22:00	13:00-22:00	Domestic & International Journal, Cultural Magazine, Newspaper, Thesis, Official Gazette, Company Magazine, Reference book, Microfilm data	Not possible
Check in & out (2F)	09:00-22:00	13:00-22:00	Check in & out	-
Reading room (1F)	06:00-24:00	06:00-24:00	Always Open, partly around-the-clock	-

* Data rooms are not open on national holidays, and operating hours can be changed during examination and vacation.

2) CAFETERIAS AND SNACK BARS

Faculty Cafeteria (Open to students)

- ① Location: 1F, Bangye Hall
- ② Business hours & prices

Category	Semester	Vacation	Price
Breakfast	08:00~09:00	Same	4,000 won
Lunch	11:30~13:30	Same	
Dinner	17:00~18:30	Same	

- ③ Meal tickets: available at the vending machine at the entrance of cafeteria

Dormitory Cafeteria

- ① Location: 1F, The 8th Hall of the Dormitory
- ② Business hours & prices

Category	Semester	Vacation	Price
Breakfast	08:00~09:00	08:00~09:00	2,700 won
Lunch	11:00~14:00	11:30~13:30	~
Dinner	17:00~18:50	17:30~18:30	4,000 won

- ③ Meal tickets: available at the vending machine at the entrance of cafeteria

3) GLOBAL LOUNGE

Global Lounge at International Hall

- ① Operating hours: 09:00~18:00 (only available during the semester)
- ② Facilities: Audiovisual media, guidebooks on various countries, foreign magazines, etc. (* wireless headset is available if you show your student ID card.)

Global Lounge at Bangye Hall (Open if necessary)

- ① Operating hours: 09:00~18:00

- ② Facilities: TV, PC, Data on International Exchange Program, etc.

4) SPORTS FACILITIES

Students at Hallym University can enjoy all kinds of sporting activities, including the use of sports field, tennis courts, fitness center, golf-practice range, traditional Korean wrestling ring, and others. Hallym sports center is a one-stop well-being sports town including an artificial seawater swimming pool and eco-friendly air system with the state-of-the-art facilities. Members of this sports center can enjoy swimming, health gym, squash, badminton, pilates, yoga, gym stick, step box exercise etc.

Hallym Sports Center

- ① Operating hours: Weekdays (06:00~22:00), Saturdays (09:00~18:00)
- ② Facilities: swimming pool, squash court, fitness training room, GX room, locker room, shower room
- ③ Special Offer: 30% discount for Hallym University Students

Well-being Sports facilities

Artificial turf ground / futsal court / indoor & outdoor tennis court / gymnasium / golf driving range / dancing room

5) WOORI BANK

- ① Location: Near the main entrance of Hallym University
- ② Services: Opening account, Deposit & Withdrawal, Remittance, Exchange, Issuing bank statement, etc.

6) POST OFFICE

- ① Location: 22B101 (B1F), Campus Life Center
- ② Services: Mailing (including international mail)

7) BOOK STORE

- ① Location: 22205 (2F), Campus Life Center
- ② Services: handling major/cultural books of various kinds

8) Medical Facilities

On-campus Health Clinic

Hours	Monday ~ Friday 09:00 ~ 17:00 // Lunch time 12:00~13:00
Location	22B101 (B1F), Venture Hall
Facilities	Treatment room, Consulting room, Recovery room
Services	First aid & treatment, Health consultation, Student health check, Vaccination, Health education, First aid box

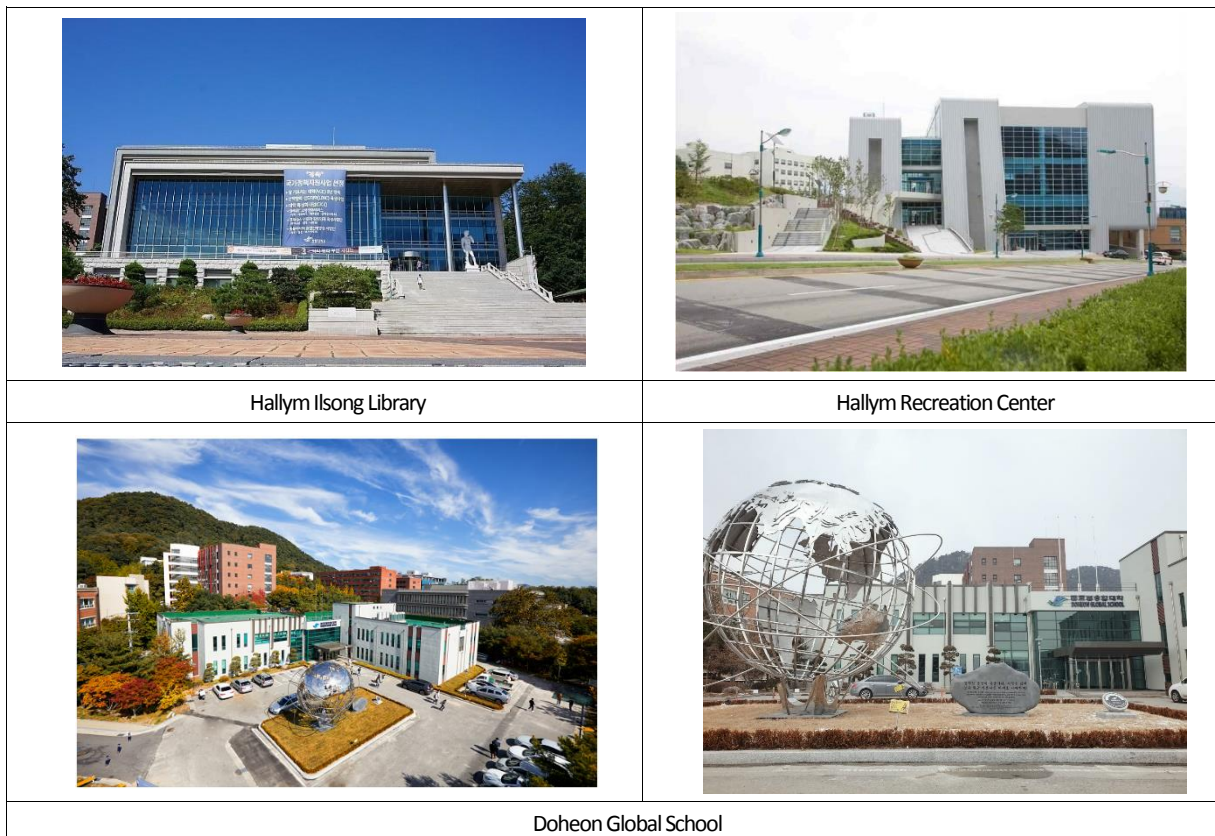
▷ Note: A doctor from Hallym University Hospital comes twice a week

Day	Operating Hours	Dispatched Team
Monday	14:00 ~ 16:00	Medical staff from the Department of Family Medicine, Hallym University Hospital
Thursday		

Hallym University Chuncheon Sacred Heart Hospital

Address: 77 Sakju-ro, Gyo-dong, Chuncheon, Gangwon-do

Phone: 82-33-240-5000





Lecture Room (1)



Lecture Room (2)



Campus Life Center (CLC)



Post office (in CLC)



Health Clinic (in CLC)



Stationery Store (in CLC)



Cafeteria (in CLC)



Convenient Store (in CLC)



Bank (Woori Bank)



Hospital (Hallym University Hospital)

IV. ACADEMIC REGULATIONS

1. ACADEMIC REGULATIONS

1) Attendance and Absenteeism

Students are expected to attend all the classes he/she has registered for each semester. Any student who, without a good reason, has failed to attend class for at least one-thirds of the total class hours shall be prohibited from sitting for the exam.

A. In the event a student is absent for any of the reasons below, the student must notify the appropriate department, faculty, and dean and get approval in advance:

- Death of an immediate family member (grandparents, parents, siblings) or equivalent circumstance
- Academic planning, field-trips, on-location training, etc.
- Participation in seminars or conferences (including international ones) as approved by the Hallym GSGC Dean.
- Other events as approved by the Graduate School Dean

B. In the event of student illness or emergency situations, students who will be absent for less than seven days (including holidays and weekend days) need to submit written notification of such absence to the GSGC Dean. For absences longer than seven days, students must submit a written diagnosis by a physician.

2) Examinations and Grade Evaluations

Grading policy is as follows.

Grade	A ⁺	A [°]	B ⁺	B [°]	C ⁺	C [°]	F
Point	4.5	4.0	3.5	3.0	2.5	2.0	0

2. DORMITORY REGULATIONS

- Participants must reside in a dormitory.
- Participants must abide by dormitory regulations.
 - Hallym University has very strict dormitory regulations and all students must abide by them.
 - Any student who violates dormitory regulations will be evicted from the dormitory and he/she must return to his/her country immediately.
- Light meals can be cooked in the shared kitchen.
 - Fridge, microwave, sink and other basic facilities are installed.
 - The kitchen needs to be in order and be cleaned by individuals who use the communal area.
 - Cooking inside the dormitory room is prohibited at all times.

V. REQUIRED DOCUMENTS

All documents should be sent to the regional KOICA office or the relevant government office.

- 1) KOICA's Application Form: Refer to the Application Guideline attached.
- 2) Hallym Application Documents
 - A. Application Form [Form 1]
 - B. Statement of Purpose [Form 2]

This document should be 250-500 words in English, typed and printed out. Hand-written statements are not acceptable. The statement should include the following contents:

 - Your objectives applying for this Program
 - Your study plan at Hallym, GSGC.
 - How your education and work experience qualify for this program
 - Your potential contribution to the field of climate change responses and how Hallym GSGC- KOICA scholarship program will help you achieve your goal
 - Future career path after completing this program
 - C. Letter of Consent [Form 3]
- 3) Certificate of Degree (or Certificate of Expected Graduation) of all colleges and graduate schools (should be written in English)
 - Certificate of Expected Graduation must indicate anticipated graduation date and degree type
 - Photocopies must be authenticated with an official seal and signature by a designated office
- 4) Official transcripts of all colleges and graduate schools
 - Should be sealed by the issuing institution, if not available, apostilled or consul verified
 - Should be written in English
- 5) Two photos, 3 X 4 cm
- 6) A copy of passport
- 7) Two letters of recommendation from professors familiar with the applicant's academic work or from professional supervisors

8) Certificate proving English Proficiency: a score report of a recognized English Proficiency Test such as TOEFL, TEPS, IELTS

9) Certificate of Employment (if applicable)

10) Curriculum Vitae

* If applicants need any further information or inquiry, please contact Hallym-KOICA office via e-mail (gsgc@hallym.ac.kr) or phone (+82-33-248-3380).

VI. PREPARATION FOR COUNTRY REPORT

1. GUIDELINES FOR COUNTRY REPORT

A Country Report is an in-depth report that contains an analysis of the current climate change policy issues facing your countries. The KOICA-Hallym Scholarship Program includes a Workshop on Country Report Presentation where participants have an opportunity to share these issues with other participants and Korean experts. Throughout the workshop as well as the entire coursework, you engage in debates and discussions to resolve them.

A Country Report is directly connected to the Capstone Design Project in Module 4. In the Capstone Design Project, students are requested to revisit the climate change policy issues they presented in their Country Reports, and develop practical measures to apply the knowledge, technology and experience to your worksite.

Students are requested to prepare and submit Country Report individually or as a group to GSGC via e-mail at gsgc@hallym.ac.kr no later than **July 20, 2019**. The Country Report should be in MS PowerPoint or Word format. The length of the report should not exceed twenty (20) A4-sized pages. The report should be written in English and double-spaced. All participants are required to give a 15-minute presentation of their Country Report individually or as a group on **August 27, 2019** at the **Country Report Presentation Workshop**. For more effective presentations, a projector with a computer will be available (PowerPoint presentations are preferred).

2. TOPICS TO BE COVERED

- Background of country: population, GDP and geographical information
- Information on your organization: Introduce your Ministry/Department/Bureau and its role in climate change policy in your country
- National System for climate change management: Provide the institutional arrangements for Green House Gas (GHG) mitigation and adaptation including the roles of all participants, number of employees, and yearly budget, etc.
- Climate change responses: Describe national plans, key issues on the following:
 - Adaptation: needs and urgent issues, strategic policies/ ongoing projects (scope, objectives, methodology, budget, staffing, etc.)
 - Mitigation: GHG reduction targets regarding the Intended Nationally Determined Contributions (INDCs report), needs and urgent issues, strategic policies/ ongoing projects (scope, objectives, methodology, budget, staffing, etc.)

VII. CONTACT

1. Contact Information

1) Korea International Cooperation Agency (KOICA)

· **Program Manager: Ms. SuJung Lee**

ODA Education Center

· Address: 825 Daewangpangyo-ro, Sujeong-gu, Seongnam-Si, 461-833
Gyeonggi-do, Republic of Korea

· Tel: +82-31-740-0680

· Fax: +82-31-740-0765

· E-mail: gsujung87@koica.go.kr

· Homepage: <http://www.koica.go.kr>

· **Program Coordinator: Ms. Hennah Lee**

· Tel: +82-31-740-3621

· Fax: +82-31-705-6999

· E-mail: hennah@koworks.org

2) Graduate School of Global Cooperation (GSGC), Hallym University

· **KOICA-Hallym Scholarship Program Admission & Student Service**

· Email : gsgc@hallym.ac.kr

· Phone: +82-33-248-3380

· Homepage: <http://www.hallym.ac.kr>

* The schedule in PI (Program Information) is subject to change according to the KOICA and Hallym University's schedule.